

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT C-1

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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL June 13, 2016 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, June 13, 2016, in the Board Room, District Office.

1.0 CALL TO ORDER

President Deb Spenceley called the Business Session BOE Meeting to order at 6:00pm.

ROLL CALL:

The following BOE Directors were present:

Director Carol Hinds
Director Chris Richardson
Director Richard Smith
Director Deb Spenceley

Director Dee Lindsey was not in attendance.

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Director, Michele McCarron
Chief Finance Director, Ron Patera
Human Resources Director, Kin Shuman
Technology Director, Marty Silva

3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE/RECOGNITIONS

No Education showcase

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Richardson

Motion seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye
Director Chris Richardson – aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The motion carried 4-0

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6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from BOE meeting 5/23/16 as written.

Motion Moved by Director Smith

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – abstain

Director Chris Richardson – aye

Director Richard Smith - aye

Director Deb Spenceley - aye

The motion carried 3-0

7.0 COMMUNICATIONS

7.1 HR Update

Kin Shuman, HR Director reported that teacher turnover is much lower than in years past. For the district it is a little over 16% with the state average at 17%. Principals have almost completed their hiring for the 2016-2017 school year. Mr. Shuman indicated he is working on hiring coaches and substitute teachers. Hiring for bus drivers continues to be a challenge for the district and appears to be a prevalent issue throughout the state.

Kin Shuman also discussed Workers Compensation insurance and premiums. The district pays a premium to Pinnacol Assurance to cover all district employees. An “experience modification” is a key factor used by Pinnacol to adjust Workers Compensation premiums. The Experience Rating Plan places an emphasis on the number (frequency) of claims and (to a lesser extent) the severity of workplace accidents. Mr. Shuman reported to the board that our experience modification rating for 2016 has improved, which equates to approximately \$30,000 in savings to the district. Mr. Shuman attributed these results to the work of Jeff Neer, the District Facilities Coordinator, and the district’s progress in safe work practices. In general, employees are more conscientious, avoiding injuries, less slips and falls. When injuries do happen employees are reporting the injury to HR in a very timely manner. This impacts the ability to seek treatment quickly, which also affects the premium rates.

7.2 Technology Update

Marty Silva, Director of Technology, presented the results from the 2nd annual technology survey. The survey focused on instruction and delivery, student collaboration and engagement, professional practice, and technology conditions. In terms of technology tools, rankings were highest for Chrome Books, iPads, and website subscriptions.

7.3 Chief Financial Officer Report

The Elizabeth School District applied for two Building Excellent Schools Tomorrow (BEST) grants; one for the Singing Hills Elementary septic system and one for the Elizabeth High School roof replacement. Ron Patera, Chief Financial Officer and Jeff Neer, Facilities Coordinator presented the grant requests to the Capital Construction Assistance Board for the BEST grant program and answered questions at the public grant selection meeting. The Capital Construction Assistance Board awarded Elizabeth Schools both grant requests, including a waiver request to reduce the district match amount for the EHS roof replacement.

The total for the grants received is \$1,411,376.

Grant Awarded	Grant Amount	District Match	Totals
SHE Wastewater Septic System	\$260,348	\$424,779	\$685,128
EHS Roof Replacement	\$1,151,028	\$566,924	\$1,717,953
Totals	\$1,411,376	\$991,703	\$2,403,081

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Ron Patera also discussed various capital projects that are underway including Singing Hills Elementary roof construction and the installation of the bi-directional amplification equipment (BDA) at EMS, SHE, and RCE. The BDA equipment helps boost signals for first responders inside and outside the school buildings to improve emergency communications. A larger fuel tank for transportation is being purchased, allowing the district to purchase fuel at lower rates. Some construction work is taking place at the Transportation Department to accommodate the larger fuel tank. Graphic annunciators that provide staff personnel notification if doors are open/propped for an extended period of time is being purchased for EMS and EHS. The Board of Education approved the contract for the resurfacing of the EHS Track and repairs to the pole vault runway. The project is targeted for completion this October. The Board of Education thanked community members and the EHS Track Task Force for raising about \$25,000 for the project.

7.4 Superintendent Report

Superintendent, Mr. Bissonette indicated that the year-end staff morale was very good. Although the schools did face challenges throughout the school year, the staff did a great job of problem solving individually and collectively. The teamwork exhibited by staff in responding to the challenges was outstanding.

Terry Wilson in Transportation and Susan Stevens in Food Services were also acknowledged for their work throughout the school year including dealing with bus driver shortages and the increased state/federal mandates and requirements with food services.

7.5 Board Update

The Board of Education had a booth at Elizabash. Chris Richardson indicated it is always good to have a presence at Elizabash as another opportunity to speak to community members about the school district. The BOE will also have a table at the annual Bicycle Rodeo and Safety Fair.

Several Board Members participated in the EHS and FHS graduation ceremonies as well as the continuation ceremonies at the elementary and middle schools.

8.0 Public Participation

No public participation

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.6

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Chris Richardson – aye

Director Richard Smith - aye

Director Deb Spenceley - aye

The motion carried 4-0

9.1 Terminations/Resignations/Non-renewals

Shon Allbritten, Teacher, EHS

Laura Miller, Teacher, FHS

Dana Conn, Teacher, EHS

9.2 New Hires

Reginald Lawrence, Custodian, District Wide

Gentry Nixon, Asst Principal/Ath. Director, EHS

Tara McKendree, Teacher, RCE

Karissa Stovall, Teacher, SHE

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Eric Steinert, Teacher, EHS
McKensie Wetherbee, Teacher, EHS
Rebacca Carnahan, Teacher, EMS
Adam Payton, Teacher, FHS

9.3 Approval of Food Service Memorandum of Understanding with Legacy Academy

9.4 Approval of CD Deposit

9.5 Approval of Property and Liability Insurance

9.6 Approval of Workers Compensation Insurance

10.0 Action Items

10.1 A motion was made to approve 1st Reading and Final of CASB recommended changes to policy.

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Chris Richardson – aye

Director Richard Smith - aye

Director Deb Spenceley - aye

The motion carried 4-0

IKA Grading and Assessment System Policy

AEE Waiver of State Law and Regulation

10.2 A motion was made to approve 1st Reading and Final of District Administration changes to policy.

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Chris Richardson – aye

Director Richard Smith - aye

Director Deb Spenceley - aye

The motion carried 4-0

ACE-E Nondiscrimination on the Basis of Disability

ACA-E Nondiscrimination on the Basis of Sex

10.3 A motion was made to approve the EHS Track Resurfacing Contract.

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Chris Richardson – aye

Director Richard Smith - aye

Director Deb Spenceley - aye

The motion carried 4-0

10.4 A motion was made to approve the 2016-2019 Technology Plan for the Elizabeth School District.

Motion Moved by Director Smith

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Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye
Director Chris Richardson – aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The motion carried 4-0

11.0 DISCUSSION ITEMS

No Discussion Items

12.0 BOARD PLANNING

The next board meeting is scheduled for June 27, 2016


13.0 EXECUTIVE SESSION

No Executive Session.

14.0 ADJOURNMENT

The board meeting adjourned at 9:12pm.


Respectfully Submitted,



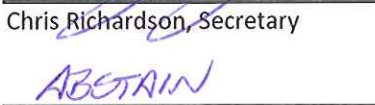
Deb Spenceley, President



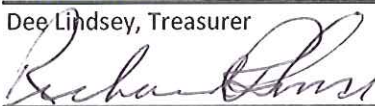
Carol Hinds, Vice President



Chris Richardson, Secretary



Dee Lindsey, Treasurer



Richard Smith, Assistant Secretary/Treasurer

Recorded by: Michele McCarron